



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the Florida Criminal Justice Training Center Directors' Association (FCJTCD) for membership and renewal dues for FY 2024-2025 for Public Safety Pathway/Institute of Public Safety. Fiscal Impact: \$50.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract, and why is it needed?** The purpose and benefit of this membership is to keep up to date with the Florida State Statutes and the Criminal Justice Standards and Training Commission standards put forth by the Florida Department of Law Enforcement. The Dean of the Public Safety Pathway/Institute of Public Safety is also a Training Center Director Association (TCDA) Executive Board member and must attend the Criminal Justice Training Center Director meetings.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees Meeting?** Yes. The Institute budgets for this membership every year.

**What fund, cost center, and line item(s) were used?** FD100, CC0090, and GLC64500.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** As in the past, the ROI has been exceeded since the knowledge and insight gained while attending member meetings is invaluable to the development of the training at the Institute.

**Does this directly or indirectly feed one of the Social Enterprise tactics, and how?** This membership directly feeds the Empower Student Development portion of the Social Enterprise Plan by providing the South Florida Training Centers with a voice in developing academy training to give our client agencies the best-in-class student experience.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

Board Item

Meeting of September 4, 2024

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: \$50.00 Worktags: CC0090, FD100, BU010, PG000168, GR64500

**07/01/24**

**CC0090 · Dean of Institute of Public Safety**

**(\$50.00)**

**Jo Anderson**

Jo Anderson























7/30/2024

APPROVAL PATH: 12403 Florida Criminal Justice Training Center Directors' Association (FCJTCA) Dues FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Wayne Boulier	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	<b>Board Clerk</b>	<b>Agenda Preparation</b>		 Pending	
8	District Board of Trustees	Meeting	09/24/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



## INVOICE

**Date:** June 13, 2024

**Invoice No.:** TCDA 02

<b>TO:</b>  Dean Director/ Wayne Boulier Broward College Institute for Public Safety 3501 S. W. Davie Road Davie, FL 33314	<b>REMIT PAYMENT TO:</b>  Florida Criminal Justice Training Center Directors Association Attn: Sandy Hotwagner, Treasurer Suncoast Technical College Criminal Justice Academy 4748 Beneva Road, Bldg. 85 Sarasota, FL 34233
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Description	Amount
Registration Fee Florida Criminal Justice Training Center Directors' Association Annual Dues for FY July 1, 2024 – June 30, 2025	\$50.00

<b>Remarks:</b>  Please make checks payable to:  Florida Criminal Justice Training Center Directors' Association or FCJTCD
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